

ELDERSFIELD PARISH COUNCIL

THE ANNUAL MEETING OF THE COUNCIL

**will be held by Tele/Video Conference
at 7.30 pm on Wednesday 5th May 2021**

AGENDA

1. Tele/video conferencing: To note that this meeting is being held by tele/video conferencing under The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020. [This is a Zoom meeting. Instructions for access are given after the last Agenda item.]

2. To elect a Chairman

3. To elect a Vice Chairman

4. Apologies for absence

5. Members to declare interests

6. To adopt the Minutes of the meeting of 5th May 2020

7. Matters arising from the Minutes (and not otherwise appearing on the agenda)

8. Reports from the Police

9. Report from District and County Councillors

10. Report from the Parish Paths Warden

11. Public Comment: an opportunity for members of the public to make their views known.

12. Parish Plan: to receive a report from the Working Group with respect to the development of a Parish Plan.

13. Lengthsman: To receive a report from the Clerk on the services provided by the Lengthsman since the last meeting and to authorise payment of his invoices submitted.

14. Insurance: To consider an offer by the Council's current insurer Zurich Municipal to renew the insurance for the year commencing 1st June 2021 and to decide what action, if any, to take.

15. CALC: To renew the Council's membership of Worcestershire CALC for the year commencing 1st April 2021 at a price of £377.97 (2020: £393.47).

16. Accounts: To approve and adopt as the Accounts of the Council the accounts circulated by the Clerk prior to the meeting.

17. Accounts: To note that the Internal Audit Report for the Financial Year ended 31st March 2020 has not yet been issued.

18. Accounts: To approve that the Certificate of Exemption with respect to the Annual Governance and Accountability Return 2020/21 be executed by the Chairman.

19. Accounts: To approve Section 1 of the Annual Governance and Accountability Return 2020/21 as circulated by the Clerk prior to the meeting.

20. Accounts: To approve Section 2 of the Annual Governance and Accountability Return 2020/21 as circulated by the Clerk prior to the meeting.

21. Investment Policy: To review and, if thought fit, confirm the Council's Investment Policy. (At its meeting on 11th May 2006, item 15, the Council adopted as its investment policy that all funds be maintained in a current account and resolved that this Policy be reviewed annually).

22. Risk Assessment: To consider the Council's existing Risk Assessment (adopted on 14th July 2011) and to decide what modifications, if any, be now implemented.

23. Authorisation of Disbursements: To authorise that the following disbursements be made:

£220.15	J L Gabbott
£53.80	HMRC
£118.00	J P Moore (Lengthsman: £118 March)
£377.97	Worcestershire CALC (membership)
£30.00	Worcestershire CALC (training, Cllr Burr)
£83.94	Defibrillator pads (Clerk)
£14.39	Zoom (to 12 th May, Clerk)
£1.83	Kayfast (bolt for defibrillator, Clerk)

24. Future Meetings: To decide the date of the next meeting.

25. Any other business: as legally permitted by the Chairman.

**THE PUBLIC ARE WELCOME TO ATTEND
BY PHONE**

Meeting ID: 894 0822 3567; Passcode: 102063
OR dial: 0203 321 5238; enter: 894 0822 3567#

J. L. Gabbott
Clerk to the Council

28th April 2021

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