ELDERSFIELD PARISH COUNCIL

THE ANNUAL MEETING OF THE COUNCIL

will be held at Eldersfield Lawn School
at 7.05 pm on Tuesday 27th May 2025

or immediately after the Parish Assembly if later

AGENDA

1. To elect a Chairman

2. To elect a Vice Chairman

3. Apologies for absence

4. Members to declare interests

5. To adopt the Minutes of the meeting of 23rd March 2025

6. Matters arising from the Minutes (and not otherwise appearing on the agenda)

7. Report from District and County Councillors

8. Public Comment: an opportunity for members of the public to make their views known.

9. Road Safety: To receive a report from the Chairman.

10. Defibrillator: to receive a report from the Chairman.

11. Neighbourhood Plan: To consider and decide whether a Housing Needs survey should be commissioned and the preparation of a Neighbourhood Plan undertaken

12. Lengthsman: To receive a report from the Clerk, circulated prior to the meeting, on the services provided by the Lengthsman since the last meeting

13. Shed: To receive a report from Cllr Barton

14. Application for grant: To consider and decide a request for a grant from the Parochial Church Council.

15. Web and email: to note that from April 2026 the Council will be required to have a dedicated website and appropriate email addresses and to decide what action now to take.

16. CALC: To renew the Council's membership of Worcestershire CALC for the year commencing 1st April 2025 at a cost of £451.70 (2024: £427.44).

17. Insurance: To renew the Council's insurance policy with Zurich Municipal for the year commencing 1st June 2025 at a premium of £1.00 (2024: £196.60).

18. Accounts: To approve and adopt as the Accounts of the Council the accounts circulated by the Clerk prior to the meeting.

19. Accounts: To note the Internal Audit Report for the Financial Year ended 31st March 2025.

20. Accounts: To approve that the Certificate of Exemption with respect to the Annual Governance and Accountability Return 2024/25 be executed by the Chairman.

21. Accounts: To approve Section 1 of the Annual Governance and Accountability Return 2024/25 as circulated by the Clerk prior to the meeting.

22. Accounts: To approve Section 2 of the Annual Governance and Accountability Return 2024/25 as circulated by the Clerk prior to the meeting.

23. Investment Policy: To review and, if thought fit, confirm the Council's Investment Policy. (At its meeting on 11th May 2006, item 15, the Council adopted as its investment policy that all funds be maintained in a current account and resolved that this Policy be reviewed annually).

24. Risk Assessment: To consider the Council's existing Risk Assessment (adopted on 10th May 2022) and to decide what modifications, if any, be now implemented.

25. Community Infrastructure Levy: To note the receipt of a CiL payment and the conditions attaching thereto.

26. Authorisation of Disbursements: To authorise that the following disbursements be made:

£155.40	J L Gabbott
£100.00	HMRC
£448.00	Jeremy Moore (£288 Mar; £160.00 Apr)
£451.70	CALC
£196.00	Zurich

27. Future Meetings: To decide the date of the next meeting.

28. Any other business: as legally permitted by the Chairman.

THE PUBLIC ARE WELCOME TO ATTEND

J. L. Gabbott
Clerk to the Council

5th May 2025

12 Harbourside
Tewkesbury, GL20 5DT

Telephone 01684 439948
email: eldersfieldpc@yahoo.co.uk